



**SOUTH WHITTIER SCHOOL DISTRICT**  
11200 TELECHRON AVE.  
WHITTIER, CA 90605

**Board of Trustees Regular Board Meeting**

July 28, 2020  
Zoom Meeting – Video Conference  
2:30 PM

Join Via Computer (Link Below) / Smartphone (Zoom App) / Tablet (Zoom App):  
**URL/Link:** <https://zoom.us/j/95236627800?pwd=ZEdwRHpsOkZtQ2tVUTFaTlJjWEtjUT09>  
**OR** Join Via Phone Call: (669) 900-9128 or (253) 215-8782  
**Meeting ID: 952 3662 7800**  
**Password: 488444**

*Mission and Vision*

*The South Whittier School District holds students and staff to rigorous standards in order to prepare every scholar for 21<sup>st</sup> Century success in college and the workforce, within a safe and supportive environment.*

*Our students are challenged to reach their full potential and develop their curiosity and thirst for discovery.*

*Our district celebrates our families' diverse traditions, cultures, and languages as foundations for learning.*

**AGENDA**

**1. PRELIMINARY**

**1.1. Call to Order.**

**1.2. Roll Call:**

**BOARD OF TRUSTEES:**

Sylvia V. Macias, President

Jan Baird, Vice President

Natalia Barajas, Clerk

Deborah Pacheco, Member

Elias Alvarado, Member

**ADMINISTRATORS:**

Dr. Gary Gonzales, Superintendent

Martha Mestanza-Rojas, Associate Superintendent of Educational Services

Dr. Marti Tienda-Ayala, Associate Superintendent of Human Resources

Mark Keriakous, Chief Business Officer

**STAFF:**

Kurby Flores, Executive Assistant to the Superintendent

**2. CLOSED SESSION (2:30PM – 3:50PM)**

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

- 2.1. Conference with Agency Labor Negotiators:** South Whittier Teachers Association and California School Employees Association. Agency Negotiators: Dr. Gary Gonzales, Dr. Marti Tienda-Ayala, Martha Mestanza-Rojas, Mark Keriakous (**Government Codes Section 3549.1 and 54957.6**)
- 2.2. Classified** -Public Employee Appointment/Employment/Evaluation
- 2.3. Classified** -Public Employee Dismissal/Release/Discipline/Transfers/Reassignments/Retirement
- 2.4. Certificated** -Public Employee Appointment/Employment/Evaluation
- 2.5. Certificated** -Public Employee Dismissal/Release/Discipline/Transfers/Reassignments/Retirement

**3. OPEN SESSION (4:00PM)**

- 3.1. Pledge of Allegiance**
- 3.2. Mission and Vision**
- 3.3. Report on Closed Session Items**

The Superintendent will report related to any action taken in closed session.

**4. APPROVAL OF AGENDA**

The Superintendent recommends approval of the July 28, 2020 Agenda as presented.

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_\_ NO \_\_\_\_ Abstain \_\_\_\_ Absent \_\_\_\_

**5. COMMENTS BY TRUSTEES**

This item is provided as an opportunity for Trustees to report regarding District related topics.

**6. PUBLIC COMMENTS**

During this time, Members of the public may without arrangement, make representations to address the Board on matter related to agenda and non-agenda items. A total of 21 minutes are provided so members of the public can address the Board. Unless otherwise determined by the Board, speakers are limited to three (3) minutes. If you wish to address the Board of Trustees, please complete and submit the online Google Form, "SWSD - Request to Address the Board", located on our website: [www.swhittier.net](http://www.swhittier.net). The Superintendent may refer the matter to the proper department for review.

**7. CONSENT**

At each meeting, the Board approves a group of routine action items typically referred to as the Consent Agenda. They will be acted on by the Board as one item. Items may be pulled and acted on individually. If any Board member or the Superintendent requests that an item be removed from the Consent Agenda, it will be taken up in the order indicated on the Agenda.

The Superintendent recommends the Board of Trustees review and approve Consent agenda items 7.1 through 7.6 as presented.

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_\_ NO \_\_\_\_ Abstain \_\_\_\_ Absent \_\_\_\_

**7.1. Approval of Minutes – June 23, 2020 Regular Board Meeting**

**7.2. Purchase Order List # 1**

**7.3. Contract/Memorandum of Understanding (MoU) List # 3 (FY 2020-21)**

The attached contract list summarizes each contract by providing the contract number, name of the contractor, a description of the service, the duration of the contract, and the cost.

**7.4. Express Voucher Report June 1, 2020 to June 30, 2020**

**7.5. Disposal/Salvage of Surplus and/or Obsolete Equipment**

District owned equipment has become obsolete, unusable and no longer needed. The salvage/unusable items listed below are to be disposed of through a materials recycling or surplus auction vendor. The district is authorized to take this action pursuant to Education Codes 17545 through 17549.

School	Item	Quantity	Tag Number
Lake Marie	Speed lines	2	06067, 06042
Lake Marie	Compartment Sink	1	05789

**7.6. Institutional Membership List No. 2 (FY 2020-2021)**

**8. WRITTEN COMMUNICATION TO THE BOARD**

No written communication to the Board submitted for this agenda.

**9. GOVERNING BOARD**

**9.1. Superintendent Advancement on Salary Schedule**

Under Government Code section 54953, the Governing Board must, prior to taking final action, orally report a summary of a recommendation for the salaries, salary schedules, or compensation paid in the form of fringe benefits of a “local agency executive.” The Superintendent is a local agency executive. The Superintendent has received a satisfactory evaluation for the 2019-2020 school year. Under Section 3(a) of the Superintendent’s employment contract, the Superintendent will advance to Step IV on the Superintendent Salary Schedule, effective July 1, 2020. This action is retroactive to July 1, 2020.

The Superintendent has received a satisfactory evaluation for the 2019-2020 school year.

The Superintendent recommends the Board of Trustees approve agenda item 9.1 Superintendent Advancement on Salary Schedule as presented.

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_\_ NO \_\_\_\_ Abstain \_\_\_\_ Absent \_\_\_\_

**9.2. 2020-2021 Annual Representation – Los Angeles County School Trustees Association**

The LACSTA representative is a separate position from that of the voting delegate (Currently Natalia Barajas) for the annual County Committee election, unless the Board chooses to name the same person to handle both responsibilities.

The role of the representative is to:

- Vote on all Association matters
- Communicate between the Executive Board, the Association, and the local Board

Call for Nominations.

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_\_ NO \_\_\_\_ Abstain \_\_\_\_ Absent \_\_\_\_

## **10. REVIEW AND ADOPTION OF BOARD POLICIES, ADMINISTRATIVE REGULATIONS, AND BOARD BYLAWS (FIRST READING)**

The following Board Policies and Administrative Regulations are submitted to the Board for a first reading and review. All questions and/or recommendations for additions or revisions should be directed to the Superintendent prior to the next Board meeting

- 10.1. AR 5145.7 Sexual Harassment Students (FIRST READING)**
- 10.2. BP 5145.7 Sexual Harassment Students (FIRST READING)**
- 10.3. AR 5145.3 Nondiscrimination-Harassment Students (FIRST READING)**
- 10.4. BP 5145.3 Nondiscrimination-Harassment Students (FIRST READING)**
- 10.5. BP 5116.2 Involuntary Student Transfers (FIRST READING)**
- 10.6. AR 6185 Community Day School (FIRST READING)**
- 10.7. BP 6185 Community Day School (FIRST READING)**
- 10.8. AR 5141.52 Suicide Prevention (FIRST READING)**
- 10.9. BP 5141.52 Suicide Prevention (FIRST READING)**
- 10.10. AR 1312.3 Uniform Complaint Procedure (FIRST READING)**
- 10.11. BP 1312.3 Uniform Complaint Procedure (FIRST READING)**
- 10.12. E 1312.3 Uniform Complaint Procedure (FIRST READING)**
- 10.13. AR 4030 Non-Discrimination (FIRST READING)**
- 10.14. BP 4030 Non-Discrimination (FIRST READING)**
- 10.15. AR 4119.11 4219.11 4319.11 Sexual Harassment (FIRST READING)**
- 10.16. BP 4119.11 4219.11 4319.11 Sexual Harassment (FIRST READING)**

## **11. EDUCATIONAL SERVICES**

### **11.1. 2020-2021 Consolidated Application Executive Summary Spring Data Collection**

The Superintendent recommends the Board of Trustees approve the 2020-2021 Consolidated Application Executive Summary Spring Data Collection as presented.

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_\_ NO \_\_\_\_ Abstain \_\_\_\_ Absent \_\_\_\_

### **11.2. Opening of School Year – Distance Learning Model**

On July 17<sup>th</sup>, Governor Gavin Newsom provided information that Los Angeles County is on the County Monitoring List, counties on this list may not physically open for in person instruction. Therefore, SWSD will begin our 2020-2021 school year via Distance Learning.

## **12. BUSINESS SERVICES**

The Superintendent recommends the Board of Trustees approve Business Service agenda items 12.1 through 12.4 as presented.

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_\_ NO \_\_\_\_ Abstain \_\_\_\_ Absent \_\_\_\_

**12.1. Position Control Report 20-21-01**

Position Control is a system of tracking based on positions rather than employees. It creates a framework of positions for all the jobs within the District without regard to whether there is an incumbent in a specific job or not. Position control applies to all regular Certificated and Classified positions. Each Position Control Number consists of a unique combination of funding sources, position titles and position location with a set maximum FTE allocation.

The Position Control system is designed to be a transparent way to track changes as positions are added or deleted. These changes will often have a fiscal impact. The Position Control system is directly correlated and integrated with the District's budget.

**12.2. Resolution No. 20-21-007: Approving Assignment of Delinquent Tax Receivables and Authorizing Execution and Delivery of Related Documents and Actions**

**12.3. Resolution No. 20-21-008: Authorizing Purchases through Department of General Services, Cooperative Purchasing, and/or Piggyback Contracts**

**12.4. 45 Days Budget Revision**

**13. BOND MEASURE QS**

The Superintendent recommends the Board of Trustees approve Bond Measure QS agenda item 13.1 as presented.

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_\_ NO \_\_\_\_ Abstain \_\_\_\_ Absent \_\_\_\_

**13.1. Purchase Order List # 1 (Bond)**

**14. HUMAN RESOURCES**

The Superintendent recommends the Board of Trustees review and approve Human Resources agenda items 14.1 through 14.6 as presented.

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_\_ NO \_\_\_\_ Abstain \_\_\_\_ Absent \_\_\_\_

**14.1. Classified Personnel Report # 1**

**14.2. Certificated Personnel Report # 1**

**14.3. SWSD to SWTA Sunshining Negotiation Proposals for 2020-2021**

**14.4. SWTA to SWSD Sunshining Negotiation Proposals for 2020-2021**

**14.5. SWSD to CSEA Sunshining Negotiation Proposals for 2020-2021**

**14.6. Administrator 2020-21 SY Contract – D. Huizar**

**15. BOARD OF TRUSTEES DISCUSSION GUIDE FOR FUTURE RECOMMENDATIONS**

**16. ADJOURNMENT**

Unless otherwise posted, the next regularly scheduled meeting will be held  
**August 18, 2020 (TIME TBD)**  
Via Zoom Conference